



PO Box 280, Batesville, IN 47006
 Phone: (800) 713-9800
 Fax: (812) 934-5714

PASSPORT INFORMATION FORM

Your Tour #: _____ **Complete/return this form to Pentecost Tours by:** _____
Failure to comply will result in a \$50 penalty without further notice.

Your Emergency Contact: _____
Name Phone Number



Your **CORRECT** passport information is **CRITICAL**.
 Transfer the following information from your passport
 to this form.

If your passport lists a middle initial rather than your
 entire middle name...please list your full middle name anyway.

Please PRINT CLEARLY:

Last Name: _____

Full First Name: _____

Full Middle Name: _____
(Not just initial – see note above)

Mark the box if
 you do not have
 a middle name

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____

Work Phone: _____

Occupation (optional) _____ Retired

Cell Phone: _____

Email: _____

NAME you prefer on your name badge.
 (Example: Your name is Joseph but
 you prefer to be called Joe) _____

Transfer the following information from your legal passport to this
 form. For your protection, read the notes listed in the box below.

The following are a few things you should do right away.

1. Apply for a passport (Must be valid 6 months after departing the country you visit)
2. Transfer the following information from your passport to this form and then return it to Pentecost Tours, Inc. (address above) by the date listed in the yellow box above.

Where it can be found on your passport...

NOTE:
 Use the exact wording from your passport. The numbers in the sample to the right match the numbers below to help you identify where to find information on your passport. **PLEASE WRITE OUT ALL INFORMATION** (no abbreviations please).

USA	1 Passport Number
Photo	2 Surname
	3 Given Name
	4 Nationality
	5 Date of Birth
	6 Sex
	7 Place of Birth
	8 Issue Date
	9 Expiration date

1 Passport Number _____

2 Birthdate _____
day Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec _____
year

3 Birthplace (state) _____

4 Country of Citizenship (not County) _____

Country of Residence _____

5 Issue date _____
day Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec _____
year

6 Expiration _____
day Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec _____
year

7 Passport Authority Charleston National New Orleans
 Philadelphia Seattle US Dept of State
 Other: _____

8 Your gender: male female

PLEASE NOTE THE FOLLOWING

1. Complete and return the above passport information by the date in the yellow box at the top of this page. The airlines now require more detailed passport information. Also, PTI must supply passport information to overseas hotels to hold rooms. (Please note: passports must be valid for 6 months after the day of your departure from a foreign country - Refer to welcome letter).
2. Your **FIRST, MIDDLE and LAST** name is required even if your passport lists only first, middle initial, and last name. We provide the airlines with the information YOU submit above so please be sure to write clearly and accurately. If not, you could be denied boarding or you could be detained in a foreign land. If you do not get the correct information to Pentecost Tours, Inc. prior to ticketing which makes it necessary to re-issue your ticket, you will be subject to change fees and express mailing fees.
3. **Non U.S. Citizens:** If your passport was issued by any country other than the United States you will need a valid passport with multiple visas directly from the consulate(s) of the country(s) you will be visiting. Visas must be obtained in advance from each country's consulate prior to departure. Failure to do this could result in access to the country being denied upon arrival. Pentecost Tours, Inc. will assist with the information you need to take to the embassy.
4. **Naturalized and U.S. Citizens:** You need a valid U.S. passport. Those traveling to Egypt and/or Jordan must obtain a visa in the United States for those countries prior to departure. Pentecost Tours, Inc. will get these for you as a group provided you are a U.S. citizen with a valid U.S. passport. We must receive passport information 70 days prior to departure. If you miss the deadline, we will instruct you on the procedure to obtain your own visas.